



Date _____

Name of Person Requesting Verification _____

The above named person is applying for the WV Child Care General Credential. This letter is to verify that he or she has been employed at

from _____ to _____.

Signature _____

Print Name _____

Title _____

Program Name _____

Address _____

City, State, Zip Code _____

A total of one year of employment within the last five years must be verified. This may require more than one verification letter.